

Code of Conduct and Discipline Procedures for Extracurricular Activities at

Our Lady Queen of Heaven School

Every student in a Catholic School is expected to follow the example of Christ and manifest Christian character. Students are expected at all times to conduct themselves in a manner reflecting credit to their parents and their school. We are proud of OLQH School and maintain high standards of deportment and citizenship.

Regulations are not intended to place undue restrictions on the students, but rather to encourage all students to be well-mannered and considerate of others, and to conduct themselves in such a manner that they will be a credit to Our Lady Queen of Heaven Catholic School.

The student who disturbs others during the educational process is denying them a basic right. Students are expected to use common sense in their judgment of what is acceptable behavior and to conduct themselves accordingly. Classroom, cafeteria and playground rules are explained to students by teachers and are outlined in the student handbook. Classroom discipline plans are sent home to be signed by students and parents and to be returned to school.

As prescribed by law, every teacher is authorized to hold every student to a strict accountability for any disorderly conduct in school or on the playground of the school, on any street, road or school bus going to or returning from school and during intermission or recesses (R.S. 17:416). *It is the final responsibility of the Principal to maintain discipline at each school and at any off-campus school activity.*

For this reason, all extracurricular activity expectations align with the school's conduct expectations. Not only are students expected to uphold Our Lady Queen of Heaven School standards on campus, but they are also expected to do so off campus- especially when representing our school in an activity or sport.

*It is also the expectation of Our Lady Queen of Heaven School that all **school-sponsored activities take precedence** over extracurricular activities not sponsored by the school.

*A student must be **present for a ½ a day (at least four hours) of school** in order to be eligible to participate in any school sponsored extracurricular activities that same day.

***Cell phone policy for extracurricular activities:** Cell phones may NOT be SEEN or HEARD from the moment a student arrives as a participant in an extracurricular activity until the moment he/she is given permission by a coach/sponsor to use a cellphone or leave the event with an adult.

Please read carefully:

- Students on Student Council or in Junior BETA Club must maintain a 90% or higher in conduct. If at any time a student drops below a 90%, he/she will immediately be placed on probation from the organization. Positive points are not included in this average. The student will remain on probation until progress reports of the following nine weeks, at which time his/her conduct will be reviewed again.
- All students in spirit organizations, including Baronettes, Jazzline, and Cheerleading, must maintain a 90% or higher in conduct. If at any time a student's conduct average drops below a 90%, he/she will immediately be placed on probation from the organization. Positive points are not included in this average. The student will remain on probation until progress reports of the following nine weeks, at which time his/her conduct will be reviewed again.

Probation for the above organizations include:

- Student must still show up to all practices and games
- Student must dress out for games, but will not be allowed to participate
- In addition to the school's conduct policy listed below, CCAL policy mandates that a student shall maintain an overall 2.0 average (C average = 84-77%) with no grade lower than a D (an F makes students ineligible), and a maximum of only two D's in order to be eligible to participate in athletic events in any capacity (athlete or spirit organization). This average shall include ALL areas listed on the report card.

Students participating in extracurricular activities receiving an F and/or more than two D's in any subject on the progress report and/or the report card will not be eligible to participate in the said activities for the following four and half weeks, until the next grading period, whether that is progress reports or report cards. Students who had not previously met grade requirements will be -re-evaluated and allowed to participate again if grade requirements have been met at said next grading period.

- The following guidelines pertain to ALL students at our school and all extracurricular activities sponsored by Our Lady Queen of Heaven School:
 - Any student who receives a **Level 1** on his/her conduct card will have the following consequences:
 - a Thursday detention after school
 - may not attend next school dance
 - Receives a **Level 2** on his/her conduct card will have the following consequences:
 - 1-3 days of suspension
 - removal from BETA and Student Council, if student is involved in either

- may not ATTEND the next CCAL event, as a student or a participant in any extracurricular activity- this includes athletes, cheer, danceline and Baronettes.

- may not attend school dances for the remainder of the year

- field trip participation is conditional on administrative approval; a parent will be required to attend if child is allowed to go

- students may not have a major role in the school musical

- Any student who receives a **Level 3** on his/her conduct card will have the following consequences:

- Behavior Contract signed by student and parent

- removal from BETA and Student Council, remains from Level 2

- may not participate in any CCAL events for the remainder of the school year

- removal from spirit organizations such as cheer, jazzline and Baronettes

- may not attend school dances for the remainder of the year

- may not attend any future field trips for the year

- students may not have ANY role in the school musical

- Any student who receives an **automatic detention** for any reason will have the following consequences:

- 5 points off his/her conduct card

- Thursday detention after school

- may not attend next school dance

- Any student who receives an **automatic suspension for a cell phone going off in class or on campus** will have the following consequences:

- 1 day of suspension

- 5 points of his/her conduct card

- may not ATTEND the next CCAL event, as a student or a participant in any extracurricular activity- this includes athletes, cheer, danceline and Baronettes

- may not attend the next school dance

○ Any student who receives an **automatic suspension for cell phone USE on campus or for any other reason** will have the following consequences:

- 1-3 day of suspension
- 10 points of his/her conduct card
- removal from Student Council, Jr. Beta Club, athletic teams and spirit organizations
- may not attend the next school dance